
Course Name

Code No.**I. COURSE DESCRIPTION:**

This course will help the ECA student in the consolidation of skills in the competency areas outlined in the ECA "Final Progress Review Form". Focus will be on effective participation & involvement in the day nursery setting. Students will be scheduled 3 days a week in a community day care centre during the month of May. Over the course of the 36-week program, students will have accumulated a minimum of 400 hours of practical experience.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. ***Communicate Effectively With Children, Co-Workers, And Parents.***
Potential Elements of the Performance:
 - Use supportive verbal and written communication as well as appropriate body language.
 - Use appropriate speech/writing
 - Engage in verbal interactions with children and adults
 - Act on child feedback and help child understand feelings.
 - Function effectively as a team member.

2. ***Provide An Interesting Learning Environment.***
Potential Elements of the Performance:
 - Participate with warmth and enthusiasm
 - Respond promptly to children's verbal and non-verbal expressions of need
 - Provide children with methods of finding solutions
 - Motivate children to seek answers

3. ***Maintain A Healthy, Safe Environment.***
Potential Elements of the Performance:
 - Carry out housekeeping duties efficiently
 - Change, dress and wash children and encourage independence
 - Recognize hazardous situations or equipment and take appropriate actions
 - Arrange and maintain safe & sanitary environment and equipment
 - Monitor and assist children in matters of hygiene and eating habits

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4. ***Guide Learning During Play.***

Potential Elements of the Performance:

- Participate with enthusiasm throughout daily interactions
- Present challenging, interesting materials, appropriate to developmental stage
- Implement program activities which meet the needs of a special needs population
- Participate with enthusiasm throughout daily interactions
- Present challenging, interesting materials, appropriate to developmental stage

5. ***Guide Behaviour.***

Potential elements of the Performance:

- Reinforce and model positive behaviours
- Help children develop friendships
- Maintain and follow through on stated limits
- Support children's self-assertion
- Act effectively on aggressive behaviour
- Help child understand and deal with consequences of behaviour
- Foresee and prevent potential problems

III. TOPICS:

1. Refer to ECA Progress Review: Final Fieldwork Segment

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

None required.

V. EVALUATION PROCESS/GRADING SYSTEM:

The following semester grades will be assigned to students in postsecondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 - 100%	4.00
A	80 - 89%	3.75
B	70 - 79%	3.00
C	60 - 69%	2.00
R (Repeat)	59% or below	0.00

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CR (Credit)	Credit for diploma requirements has been awarded.
S	Satisfactory achievement in field placement or non-graded subject areas.
U	Unsatisfactory achievement in field placement or non-graded subject areas.
X	A temporary grade. This is used in limited situations with extenuating circumstances giving a student additional time to complete the requirements for a course (see <i>Policies & Procedures Manual – Deferred Grades and Make-up</i>).
NR	Grade not reported to Registrar's office. This is used to facilitate transcript preparation when, for extenuating circumstances, it has not been possible for the faculty member to report grades.

VI. SPECIAL NOTES:Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your instructor and/or the Special Needs office. Visit Room E1204 or call Extension 493, 717, or 491 so that support services can be arranged for you.

Retention of course outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Rights and Responsibilities*. Students who engage in “academic dishonesty” will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

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Course outline amendments:

The Professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

VII. PRIOR LEARNING ASSESSMENT:

Not available at this time.

VIII. DIRECT CREDIT TRANSFERS:

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.